United Food and Commercial Workers
and Food Employers Labor Relations Association
Severance Plan

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A Program of the
FELRA and UFCW
VEBA Fund

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MINUTES OF THE MEETING OF THE COMMITTEE
OF THE UFCW & FELRA SEVERANCE FUND
HELD VIA VIDEO CONFERENCE
JUNE 10, 2022

The following Committee Members were present:

Union Committee Members
J. Hack
C. Hoffmann
M. Wilson

Employer Committee Members
J. Paradis
D. Dosenbach
M. Goble

Also present were:

Y. Anwar − UFCW Local 400
J. Chorpenning − UFCW Local 27
M. Federici − UFCW Local 400
J. Harrison − UFCW Local 27
D. Jensen − Associated Administrators, LLC
G. Kalwarski − Cheiron
M. Kreps − Groom Law Group
C. McDonough − Investment Performance Services
B. McKiver – UFCW Local 400
R. McKnight − Associated Administrators, LLC
C. Murphy − Associated Administrators, LLC
S. Sanchez − Slevin & Hart, P.C.
A. Sims − Associated Administrators, LLC
B. Slevin − Slevin & Hart, P.C.
L. Walsh − Associated Administrators, LLC
R. Wildt – UFCW Local 27
K. Woodrich − Cheiron

I. CALL TO ORDER

A quorum being present, the meeting was called to order.

A. PROXY

Ms. Sims reported that Committee Members Hill and Hipkins were unable to attend the meeting. They provided their proxies to Committee Member Hack to act in all matters coming before the Committee.

II. MINUTES

The Committee Members reviewed the minutes of the last regular meeting held on March 11, 2022 and the Appeals Committee meeting held on March 14, 2022, which were pre-circulated.

On Motion made and seconded, the Committee Members voted unanimous approval of the following resolution:

> **RESOLVED, that the minutes of the regular meeting held on March 11, 2022 and the Appeals Committee meeting held on March 14, 2022, are approved as presented.**

III. FINANCIAL REPORT

A. PNC Bank

Ms. Sims reviewed the PNC Summary of Activity Report for the period January 1, 2022 through April 30, 2022. Such report indicated a beginning market value of $4,807,290, negative earnings of $47,798, receipts of $6,172, and disbursements of $1,254,207, producing an ending market value of $3,511,457 as of April 30, 2022.

A. Investment Performance Services ("IPS")

The Committee Members welcomed Mr. Chris McDonough of IPS to the meeting.

1. Master Consulting Report – March 31, 2022

Mr. McDonough presented the Master Consulting Report for the quarter ending March 31, 2022. Such report indicated a beginning market value of $4,807,243, net cash flow of negative $3,954,042, and a net investment loss of $33,881, resulting in an ending market value of $819,320 for the period ending March 31, 2022. The performance was negative 0.8%, gross of fees, through March 31, 2022.

2. Preliminary Performance Update – April 30, 2022

Mr. McDonough reviewed the Preliminary Performance Report for the period ending April 30, 2022. Such report indicated a beginning market value of $819,320, net cash flow of $0, and a net investment loss of $14,580, resulting in an ending market value of $804,739. The year-to-date performance through April 30, 2022 was negative 2.5%, gross of fees.

3. Asset Allocation

Mr. McDonough reviewed the asset allocation report comparing the current investments against the policy guidelines. He noted that the Fund currently is overweight in Investment Grade Fixed Income and underweight in Short Duration High Yield Fixed Income. Ms. Sims noted that the Fund office would be sending a contribution call to the participating employers in the near future. The Committee Members and Mr. McDonough discussed the expected impact of such contributions on the Fund's asset allocation and Mr. McDonough stated that, in light of the expected contributions, the Committee Members did not need to consider rebalancing the Fund's investment allocations at this time.

The Committee Members thanked Mr. McDonough for his report and he was excused from the meeting.

IV. ATTORNEY'S REPORT

A. IRS Intent to Levy Notice

Ms. Sanchez reported on the IRS Intent to Levy notice received by the Fund.

V. ADMINISTRATIVE MANAGER'S REPORT

A. First Quarter 2022 Report

Ms. Sims presented the Administrative Manager's First Quarter 2022 Report. Such report indicated contribution income of $1,064, and interest income of $6,721, producing a total income of $7,785. Total expenses were $798,030, producing a deficit of $790,245 for the quarter. She noted that hours were recorded on behalf of 15 active Plan participants.

Ms. Sims reviewed the severance applications contained in the Administrative Manager's First Quarter 2022 Report.

On Motion made and seconded, the Committee Members voted unanimous approval of the following resolution:

> **RESOLVED, that the Severance applications contained in the Administrative Manager's First Quarter 2022 Report are recommended for payment.**

VI. INVOICES

Ms. Sims presented a list of invoices dated June 10, 2022. It was noted there were no additions, deletions or changes to the list.

On Motion made and seconded, the Committee Members voted unanimous approval of the following resolution:

RESOLVED, that the invoices on the list dated June 10, 2022 are recommended for approval as presented.

VII. NEXT MEETING DATE AND LOCATION

After discussion, the Committee Members noted that the next meetings are scheduled on the following dates:

Thursday, September 15, 2022

Monday, December 12, 2022

The meetings will be held via video conference.

VIII. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned.

Respectfully Submitted,

Anne-Marie Sims

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